



VIA ELECTRONIC AND CERTIFIED MAIL

**CERTIFIED MAIL NO. 7018 1830 0001 4183 5248
RETURN RECEIPT REQUESTED**

June 26, 2023

Ricardo Sanchez, General Chairman
International Brotherhood of Electrical Workers – Local 589
38B Church Street
Patchogue, NY 11772

Re: F&A Building #1, Small Business Mentor Program (SBMP) Project

Dear Mr. Sanchez:

This letter is to advise you of the intention of the Long Island Rail Road (“LIRR” or “Carrier”) to utilize a third party contractor for the above-referenced project. The work intended to be contracted out and the Division of Labor for this project is enclosed to this letter under separate cover.

Please be advised that the Carrier requires a third-party contractor to perform the full scope of work associated with the F&A Building #1, Small Business Mentor Program (SBMP) project. This project involves replacement of windows, spray-foam roof system, and the HVAC systems that serve the basement and 1st floor. We do not believe this is a violation of the Scope Rule of the Agreement and hereby provide you this information and notification for awareness.

If you would like to discuss this project further, please contact the undersigned within ten (10) days of receipt of this letter. If we do not receive a response within this time frame, we will consider this matter as closed.

Very truly yours,

A handwritten signature in cursive script that reads "Kelli Coughlin".

Kelli Coughlin
Deputy Chief Labor Relations Officer

Enclosure

cc: P. Dietlin, E. McGoldrick, D. Varley, D. Olson, G. Philip, A. Albano, G. Mistler, A. Wilson, A. Morrongiello, K. Ramdass, F. Portela, W. Whaley, G. Gomez-Morrobol, A. Conway, J. Klein – IBEW, S. Schmitt – IBEW

The agencies of the MTA

MTA New York City Transit
MTA Long Island Rail Road

MTA Metro-North Railroad
MTA Bridges and Tunnels

MTA Construction & Development
MTA Bus Company

**LIRR Finance and Administration Building #1
Roof, Window and HVAC Replacement Project
Division of Labor Matrix**

Work Category	Task	LIRR Force Account		3P Contractor		
		Furnish	Install	Furnish	Install	
Roof	Roof Replacement, including Copings, Drains, etc.			X	X	
	Installation of Dunnage Steel for new HVAC Units.			X	X	
Windows	Removal and Replacement of Windows			X	X	
	Scrape, paint and reinstall mesh security screen			X	X	
	Installation of Drywall and any related finishwork	X	X			
	Interior window sills (match existing conditions)	X	X			
	Remove, Store and Reinstallation of window blinds.	X	X			
	Furnish new blinds (30% Allowance)		X	X		
Carpentry / Miscellaneous	Disconnect / Moving desktop workstations		X (IT)			
	Basement Level					
	Basement - Acoustical Ceiling Tile & Grid Demolition & Removal			X	X	
	Basement - Acoustical Ceiling Tile & Grid Installation	X	X			
	1st Floor Level					
	1st Floor - Acoustical Ceiling Tile Removal & Storage				X	
	1st Floor - Acoustical Ceiling Grid & Removal & Disposal			X	X	
	1st Floor - Acoustical Ceiling Tile & Grid Installation	X	X			
	2nd Floor Level					
	2nd Floor - Acoustical Ceiling Tile Removal & Storage (in support of Gas Line work).	X	X			
	2nd Floor - Acoustical Ceiling Tile Removal & Storage (in support of Dunnage Installation).			X	X	
	Roof Level					
	Removal and Replacement of Bulkhead Door and Frame.		X	X		
	HVAC	Removal of Existing Ductwork and Installation of New HVAC Ductwork, including Removal, Storage and Reinstallation of associated Acoustical Ceiling Tiles.			X	X
		Removal and Replacement of Two (2) Rooftop HVAC Units and One HVAC Condenser Unit.			X	X
Installation of New Ceiling HVAC Units (16 VAVs, 11 ACs, etc.) and Associated Control Wiring and Equipment (Thermostats, etc.).				X	X	
Installation of Electrical Conduit and Cables/Wiring from Two (2) Existing Panels to Disconnects on Two (2) Replacement Rooftop HVAC Units and One (1) Rooftop Condensing Unit.			X	X		
Installation of Two (2) New Power Panels and Adjacent Wiring Troughs.			X	X		
Installation of Electrical Conduit and Cables/Wiring from Two (2) Existing Power Panels to Two (2) New Power Panels.			X	X		
Installation of Electric Conduit and Cables/Wiring from New Ceiling HVAC Units (VAVs, ACs, etc.) to the Two (2) New Wiring Troughs.				X	X	
Removal, storage and reinstallation of light fixtures (as needed) to support ceiling tile & grid replacement.			X			
Perform final terminations for all New and Replacement HVAC Equipment into Two (2) New and Two (2) Existing Power Panels. (Note: Contractor will leave sufficient cable at the troughs for LIRR Force Account to make the connections into panels.)			X	X		
Disconnection, extension and Reconnection of Gas Lines to feed HVAC Units.		X	X			