



**VIA ELECTRONIC AND CERTIFIED MAIL**

**CERTIFIED MAIL NO. 7017 2620 0000 7794 9982  
RETURN RECEIPT REQUESTED**

May 22, 2023

Ricardo Sanchez, General Chairman  
International Brotherhood of Electrical Workers – Local 589  
38B Church Street  
Patchogue, NY 11772

**Re: Richmond Hill and McGurl HVAC Improvements - Rehab of Employee Facilities**

Dear Mr. Sanchez:

This letter is to advise you of the intention of the Long Island Rail Road (“LIRR” or “Carrier”) to utilize a third party contractor for the above-referenced project. The work intended to be contracted out and the Division of Labor for this project, including information on force account involvement, is enclosed to this letter under separate cover.

Please be advised that the Carrier requires a third-party contractor to perform this level of rehabilitation work. Notably, the full scope of the work involved in this project is not work that is standardly performed by LIRR personnel. As such, we do not believe this is a violation of the Scope Rule of the Agreement and hereby provide you this information and notification for awareness.

If you would like to discuss this project further, please contact the undersigned.

Very truly yours,

A handwritten signature in cursive script that reads "Kelli Coughlin".

Kelli Coughlin  
Deputy Chief Labor Relations Officer

Enclosure

cc: P. Dietlin, E. McGoldrick, D. Varley, D. Olson, A. Briffa, M. Yousaf, M. Milovich,  
G. Mistler, M. Hendrickson, A. Conway, J. Klein – IBEW

**L80604/01 - Richmand Hill and McGurl HVAC**  
**Division of Labor for Labor Clearance**

<b>Richmond Hill Loco Shop HVAC</b>					
Work Category	Task	LIRR Force Account		3P Contractor	
		Furnish	Install	Furnish	Install
Mech/Plumbing	Removal and disposal of existing heating and ventilating (hv) units.			X	X
Mech/Plumbing	Disconnect gas supply from existing units.	X	X		
Mech/Plumbing	Supply gas to new units (as depicted on dwgs)	X	X		
Mech/Plumbing	Installation of new HVAC units and associated condensate piping, controls, sensors, and ductwork			X	X
Mech/Plumbing	Removal of Existing Ductwork and Installation of New HVAC Ductwork, including removal and disposal of all debris			X	X
Mech/Plumbing	Remove associated supports, hangers, and appurtenances where ductwork/piping shall be removed			X	X
Mech/Plumbing	Install insulation on ductwork and piping including areas where it is removed or damaged during construction			X	X
Electrical	Identify Existing Power Supply for Each HV Unit. Trace and verify all exiting equip power supplies.		X	X	
Electrical	Disconnect existing power circuit from disconnect switch		X	X	
Electrical	remove disconnect switch and conduit/cable to HV units		X		
Electrical	Disconnect existing control circuits from existing HV units			X	X
Electrical	Replace GFCI outlets on roof		X	X	
Electrical	Install new local disconnect and bring line side power for each HV unit			X	
Electrical	Install load side power from unit to local disconnect (do not terminate at disconnect)			X	
Electrical	Terminate line/load side power at disconnect		X	X	
Electrical	Disconnect power to existing units		X	X	
Electrical	Installation of all control wiring (conduit, cable, terminations) between the units, sensors and control panels.			X	X
Arch/Site	Remove/Modify/Install roof curbs			X	X
Arch/Site	Repair roof/waterproofing at HVAC Unit, Electrical, Duct, and Gas penetrations			X	X

**L80604/01 - Richmond Hill and McGurl HVAC**  
**Division of Labor for Labor Clearance**

<b>McGurl Building HVAC</b>					
Work Category	Task	LIRR Force Account		3P Contractor	
		Furnish	Install	Furnish	Install
Mech/Plumbing	Removal and disposal of existing heating and ventilating (hv) units.			X	X
Mech/Plumbing	Disconnect gas supply from existing units.	X	X		
Mech/Plumbing	Supply gas to new units (as depicted on dwgs)	X	X		
Mech/Plumbing	Installation of new HVAC units and associated condensate piping, controls, sensors, and ductwork			X	X
Mech/Plumbing	Removal of Existing Ductwork and Installation of New HVAC Ductwork, including removal and disposal of all debris			X	X
Mech/Plumbing	Remove associated supports, hangers, and appurtenances where ductwork/piping shall be removed			X	X
Mech/Plumbing	Install insulation on ductwork and piping including areas where it is removed or damaged during construction			X	X
Electrical	Installation of all control wiring, conduit, components, ect. between the units, sensors and control panels.			X	X
Electrical	Identify Existing Power Supply for Each HV Unit. Trace and verify all exiting equipment power supplies.		X	X	
Electrical	Disconnect existing power circuit from disconnect switch		X		
Electrical	remove disconnect switch and conduit/cable to HV units		X		
Electrical	Disconnect existing control circuits from existing HV units			X	X
Electrical	Replace GFCI outlets on roof		X	X	
Electrical	Install new local disconnect and provide line side power for each HV unit		X	X	
Electrical	Install load side power from unit to local disconnect		X	X	
Electrical	Terminate line/load side power at disconnect		X	X	
Electrical	Install new control circuits to HV units			X	X
Electrical	Connect to the existing roof lighting protection system.		X	X	
Arch/Site	Remove/Modify/Install roof curbs			X	X
Arch/Site	Repair roof/waterproofing at HVAC Unit, Electrical, Duct, and Gas penetrations			X	X
Arch/Site	Remove / Replace Waterproofing material during demolition			X	X