



**VIA ELECTRONIC AND FIRST-CLASS MAIL**

May 31, 2023

Ricardo Sanchez, General Chairman  
International Brotherhood of Electrical Workers – Local 589  
38B Church Street  
Patchogue, NY 11772

**Re: Bethpage Facility HVAC and Fire Suppression**

Dear Mr. Sanchez:

This letter is regarding the above-referenced project that was previously included in a notification letter to the Organization on May 24, 2023. Please find attached an updated Division of Labor Matrix. Please notify the undersigned if further discussion is required, otherwise we will proceed with project as planned.

Very truly yours,

A handwritten signature in black ink that reads "Kelli Coughlin".

Kelli Coughlin  
Deputy Chief Labor Relations Officer

Enclosure

cc: P. Dietlin, E. McGoldrick, D. Varley, D. Olson, G. Mistler, A. Wilson, J. Kellaher,  
F. Portela, A. Conway, J. Klein – IBEW, S. Schmitt – IBEW

**Bethpage Employee Facility HVAC Division of Labor Matrix**

Work Category	Task	LIRR Force Account		3P Contractor	
		Furnish	Install	Furnish	Install
<b>Mechanical</b>	Install two (2) dedicated outdoor air supply units, three (3) packaged air conditioning units, two (2) gas fired unit heaters, one (1) energy recovery wheel, five (5) gravity ventilators, 32 indoor and 14 outdoor heat pumps, three (3) fan coil units, one (1) electric unit heater, one (1) duct furnace, seven (7) exhaust fans, one (1) supply fan, and three (3) return air fans.			X	X
	Install concrete pads for outdoor HVAC equipment and indoor Transformers	X	X		
	Install appropriate vibration isolation and supplementary supports for concrete pads.			X	X
	Install hangers and supports for indoor HVAC equipment.			X	X
	Construct interior wall openings where required for HVAC ductwork, piping, conduits and other equipment.	X	X		
	Construct exterior wall openings where required for HVAC ductwork, piping, conduits and other equipment.			X	X
	Install firestopping of duct, pipe and conduit penetrations through rated walls, floors, etc.			X	X
	Patch and paint interior wall openings, except for firestopping.	X	X		
	Patch and paint exterior wall openings, except for firestopping.			X	X
	Install louvers and dampers at air openings to exterior of building.			X	X
	Install ductwork between HVAC equipment and area served. Furnish and install diffusers, grilles, dampers and other ductwork accessories. Hang or support ductwork with appropriate supports and vibration isolation. Insulate ductwork as required.			X	X
	Install refrigerant piping between indoor and outdoor components of split system HVAC equipment. Insulate piping.			X	X
	Install condensate drain piping for HVAC equipment with drain pans or integral condensate drain connection point.			X	X
	Install sensors and associated instrumentation (duct smoke detectors, etc.) and controls infrastructure (thermostats, etc.) and wiring for HVAC equipment sequence of operation.			X	X
	Install natural gas piping for connection of HVAC equipment to building gas service.			X	X
	Connect the new natural gas piping to building gas service.		X	X	
	Provide system cleaning, balancing, testing, adjusting and inspection.			X	X
	Provide painting and identification for HVAC equipment, ductwork and piping.			X	X
	Install new return grilles, return air diffusers, supply air diffusers, and air transfer openings; relocate existing supply air diffusers, return air diffusers, and return grilles; rebalance the systems; and reconfigure the supply duct system in the office areas described in the Office Report, except for the Training Rooms area.			X	X
	Install undercuts to the doors within the office area as described in the Office Report.	X	X		

<b>Electrical</b>	Install two (2) new surface mounted Mechanical Distribution Panels with necessary mounting supports. Provide circuit breakers as shown on drawings.	X	X		
	Install electrical conduit and cables/wiring from two (2) existing Mechanical Distribution Panels to two (2) new Mechanical Distribution Panels, with appropriate hangers and support, and perform final terminations. Install pull box, junction box, condulets etc. as required.	X	X		
	Install two (2) new step-down Transformers.		X	X	
	Install electrical conduit and cables/wiring from two (2) new Mechanical Distribution Panels to two (2) new Transformers, with appropriate hangers and support, and perform final terminations. Install pull box, junction box, condulets etc. as required.	X	X		
	Install two (2) new surface mounted Mechanical Power Panels with necessary mounting supports. Provide circuit breakers as shown on drawings.	X	X		
	Install electrical conduit and cables/wiring from two (2) new Transformers to two (2) new Mechanical Power Panels, with appropriate hangers and support, and perform final terminations. Install pull box, junction box, condulets etc. as required.	X	X		
	Install disconnect switch for HVAC equipment and snap-switch disconnect for indoor heat pump units as shown on drawings. Provide power from disconnect switch and snap-switch to the equipment.		X	X	
	Interconnection wiring between unit components and final terminations for interconnection wiring.			X	X
	Install electrical conduit and cables/wiring from two (2) existing Mechanical Distribution Panels, two (2) new Mechanical Distribution Panels and two (2) new Mechanical Power Panels to equipment disconnects. Include appropriate hangers and support. Install pull box, junction box, condulets etc. as required.		X	X	
	Perform final terminations for the above cables/wiring into the panels and disconnects.		X	X	
	Install conduit between indoor heat pump disconnects, with appropriate hangers and support. Install pull box, junction box, condulets etc. as required.		X	X	
	Install weather-resistant GFCI outdoor receptacles as shown on drawings. Provide power wiring.	X	X		
	Provide identification for panel, transformer, disconnect switch, conduits and other electrical equipment.			X	X
	Test and troubleshoot electrical system to ensure equipment are functioning properly.			X	X
	Install, connect and test proper grounding and bonding of electrical system.		X	X	